

RESOLUTION
#25-64

A RESOLUTION BY THE MAYOR AND COUNCIL OF THE CITY OF DUBLIN TO APPROVE AND ACCEPT THE TERMS AND CONDITIONS FOR THE SOUTHEAST CRESCENT REGIONAL COMMISSION’S (SCRC) 2025 SEID GRANT AWARD; TO AUTHORIZE THE EXECUTION OF DOCUMENTS FOR THE ACCEPTANCE AND ADMINISTRATION OF THE GRANT; TO AUTHORIZE STAFF TO PROCEED WITH EXECUTION AND COMPLETION OF THE PROJECT FOR THE GRANT; TO SET AN EFFECTIVE DATE; AND FOR OTHER LAWFUL PURPOSES.

WHEREAS, the City of Dublin has applied for and received notice of award of a Southeast Crescent Regional Commission (the “SCRC”) 2025 SEID Grant, (the “Grant”), in the amount of \$500,000 with a grantee match of \$150,000; and

WHEREAS, as a condition of the receipt of grant funding, the governing body of the City must accept and approve the terms and conditions for the use of and receipt of Grant funds, the form of which are attached hereto as Exhibit “A”; and

WHEREAS, the Mayor and Council desire to have staff implement and complete the project in accordance with the terms of the grant and authorize the award of the necessary professional and construction contracts for the same; and

WHEREAS, the Mayor and Council find it in the best interest of the City to accept the terms and conditions of the Grant and to authorize the City Manager, or his designee, to execute documents, recommend awards of contracts to complete the Project, and administer the grant in accordance with said terms.

THEREFORE, NOW BE IT RESOLVED BY THE MAYOR AND COUNCIL that the Terms and Conditions of the Grant are accepted and approved and the Mayor or City Manager is hereby authorized and directed to execute the same in the name of and on behalf of the City of Dublin, Georgia, subject to such insertions, deletions, or revisions as deemed appropriate by him on the recommendation of the City Manager, the execution of the same being conclusive evidence of acceptance of the same.

BE IT FURTHER RESOLVED that the City Manager or his designee is hereby authorized to sign and execute documents and administer, perform, and approve the execution of agreements for the completion of the project contemplated by the grant in the best interest of the City and that all acts actions of the City, its officers, staff, and employees in connections with the execution, delivery, and performance of the Terms and Conditions and the Grant is hereby approved, ratified, and confirmed.

BE IT FURTHER RESOLVED that the City Manager, in consultation with the City/Staff Attorney, may approve such modifications to the Terms and Conditions or the Grant or any contract in the performance of the project for the grant as may be deemed appropriate and in the best interest of the City by him and the Mayor may execute and deliver any document required therefore on behalf of the City without further action from the Council.



Office of the Federal Co-Chair

December 2nd, 2025

Joshua Powell
City of Dublin
P.O. Box 690
Dublin, GA 31040

Re: **SCRC 2025 SEID Grant Award Notification**

Dear Joshua Powell:

On behalf of the Southeast Crescent Regional Commission (SCRC), we are pleased to inform you that your organization has been selected to receive a State Economic and Infrastructure Development (SEID) grant. This grant award recognizes that your project aligns with the priorities identified in SCRC's authorizing statute, the Five-Year Strategic Plan, and State Economic Development Plan.

Grant Details:

- **Recipient Organization:** City of Dublin
- **Grant Award Number:** SEID25GA2012
- **Project Title:** Water Pollution Facility Upgrade
- **Grant Amount:** \$500,000
- **Grant Period:** 1/1/2026 to 12/31/2027

SEID grants are awarded to support projects that have the potential to contribute to economic development and infrastructure improvements in the Southeast Crescent region. Your project, Water Pollution Facility Upgrade, exemplifies these goals.

SCRC looks forward to working with the City of Dublin to ensure the project's success. A separate award package that includes the grant agreement, reporting requirements, grants manual, and other relevant documents will follow this letter in the coming weeks. Grant recipients are expected to adhere to the terms and conditions outlined in the award package. Failure to comply with requirements may result in a reduction or rescission of funding.

In addition to this award letter, you will receive an additional email with information which will provide you with further instructions on how to proceed. If you have any questions or concerns, please notify the SCRC Grants and Programs Department at grants@scrc.gov.

Congratulations on your award. We look forward to seeing the positive impact your project will bring to our region.

Kind Regards,

Jennifer Clyburn Reed, Ed.D.
Federal Co-Chair

cc: Christopher McKinney, Executive Director
Dennis Dotterer, Director of Grants and Programs
Brittany Pittman, State Program Manager



December 4, 2025

Joshua Powell
P.O. Box 690
Dublin, GA 31040

RE: City of Dublin SCRC 2025 SEID Grant Award

Dear Joshua Powell:

On behalf of the Federal Co-Chair, Dr. Jennifer Clyburn Reed, States' Co-Chair, Governor Kemp, and the entirety of the Southeast Crescent Regional Commission (SCRC), we congratulate you and your organization for receiving a 2025 SEID Grant award in the amount of:

- SCRC Award Amount - \$500,000 JP Initial
- Grantee Match Amount - \$150,000 JP Initial

The SCRC received 156 applications this year for the SEID Grant cycle, requesting over \$81.7 million in total funding. Across the six states only 83 applications were selected, so we congratulate you on this achievement!

Please note that while you have been awarded a grant, additional information is needed before you can move forward with your project or incur any expenses to be paid for by this award. **Please review the following items carefully and return this initialed and signed letter no later than December 12, 2025, as well as all requested materials as quickly as possible in order to issue the Notice to Proceed but no later than January 30, 2026.**

- Work Plan Timeline
- Scope of Work
- Target Sheet
- Budget Narrative

You may not move forward on your project or expend any grant or matching funds until you receive a **Notice to Proceed (NTP) or Limited Notice to Proceed (LNTP)** from SCRC. SCRC and/or match/cost share funds expended prior to the issuance of the Notice to Proceed are not eligible for reimbursement and may not be counted as match. **Expenditures of grant and matching funds prior to receiving a NTP or LNTP could result in SCRC reducing or rescinding your award.** For additional information regarding the issuance of the Notice to Proceed, please refer to SCRC's Grant Administration and Compliance Manual.

In order to expedite the NTP or LNTP process, all grantees must complete the following steps:

1. Attend a mandatory new grantee training session on December 16th or 17th.

Please see the details below for the required new grantee training. The training will be held via Zoom and is intended to provide you with information on the life cycle of the award, procurement and reimbursement processes, reporting requirements for grant compliance, as well as a review of NEPA and fulfillment of the Build America Buy America (BABA) for construction grantees. SCRC will host two training sessions for construction grants on **December 16th at 2:30 PM and December 17th at 10:30 AM** and two training sessions for non-construction grants on **December 16th at 10:30 AM and December 17th at 2:30 PM**. At least one member of the project management team per grant is required to attend



although we encourage all members of the project team (both programmatic and financial) to attend.

These trainings will be held virtually using the following link:

December 16th non-construction (10:30 AM): [Zoom Meeting Link](#)

December 16th Construction (2:30 PM) : [Zoom Meeting Link](#)

December 17th Construction (10:30 AM) : [Zoom Meeting Link](#)

December 17th non-construction (2:30 PM) : [Zoom Meeting Link](#)

2. Execute secondary documentation necessary for SCRC to begin the process of Notice to Proceed.

In addition to initialing and signing this letter through DocuSign no later than **December 12, 2025**, the specified documents above which need to be completed, corrected, or updated in order to issue a Notice to Proceed. These documents must be completed and returned as quickly as possible to SCRC, but no later than **January 30, 2026**. By not fulfilling these required documents in a timely manner, your grant will not be issued a Notice to Proceed which may cause funding to be reduced or rescinded.

3. Construction grants must complete the required environmental review process (NEPA).

SCRC's NEPA process is undertaken in compliance with federal requirements and in partnership with our contractor, Baker International. The NEPA process must be finalized before a full NTP is issued. If your project needs access to some SCRC funds to complete NEPA, you will be able to work under the LNTP to cover these costs. Please complete an updated NEPA Intake Form and return it to SCRC at your earliest convenience. **As soon as this document is returned, the NEPA process can begin and SCRC, in conjunction with Baker International, will provide additional guidance on NEPA once this documentation has been reviewed.**

Please submit the following documents to grants@scrc.gov so SCRC can request an obligation of federal funds and issue an official Grant Agreement:

- Executed acknowledgment of award letter by the project's authorized official – **Due NLT Dec. 12, 2025**
- Work Plan Timeline – Due NLT Jan. 30, 2026
- Scope of Work – Due NLT Jan. 30, 2026
- Target Sheet – Due NLT Jan. 30, 2026
- Budget Narrative – Due NLT Jan. 30, 2026

We are excited to begin the grant process with you! To assist us with providing you with the best customer service possible, moving forward, all correspondence with SCRC will be through your program specialist, Joshlynn Edmond at jedmond@scrc.gov as well as our grants@SCRC.gov email address, with your **Project Name** and your **SCRC grant number** (SEID25GA2012) in the subject line of every email communication.

We wish you great success with your project and look forward to working with you,

SCRC Grants and Programs Office

CC: Brittany Pittman, brittany.pittman@dca.ga.gov
Joshlynn Edmond, jedmond@scrc.gov, (803)977-9749



I, Josh Powell, am the Authorized Official for the above-referenced project, Water Pollution Facility Upgrade, and acknowledge the grant award amount of \$500,000 with a match amount of \$150,000 JP Initials Required

as well as the requirements of the SCRC award as identified above.

Signed by:

A handwritten signature of Josh Powell in black ink.

2C28E00F7F90428...

12/11/2025 | 8:35 PM EST

Signature of Authorized Official

Date

Josh Powell

Printed Name of Authorized Official

Certificate Of Completion

Envelope Id: 201641E4-CE63-49F7-8CC6-C53A1A662738

Status: Completed

Subject: Complete with Docusign: SEID25GA2012 - Water Pollution Facility Upgrade - Initial Instruction L...

Source Envelope:

Document Pages: 3

Signatures: 1

Envelope Originator:

Certificate Pages: 5

Initials: 3

Joshlynn Edmond

AutoNav: Enabled

1901 Assembly St

EnvelopeId Stamping: Enabled

Ste 275

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Columbia, SC 29201

jedmond@scrc.gov

IP Address: 70.62.67.138

Record Tracking

Status: Original

Holder: Joshlynn Edmond

Location: DocuSign

12/4/2025 2:02:29 PM

jedmond@scrc.gov

Signer Events

Josh Powell

powellj@dublinga.org

Security Level: Email, Account Authentication
(None)

Signature

Signed by:

2C26ED0FF79D42B...

Signature Adoption: Uploaded Signature Image
Using IP Address: 66.251.199.2

Timestamp

Sent: 12/4/2025 2:04:26 PM

Resent: 12/9/2025 12:59:20 PM

Viewed: 12/11/2025 8:35:30 PM

Signed: 12/11/2025 8:35:49 PM

Electronic Record and Signature Disclosure:

Accepted: 12/4/2025 3:28:39 PM

ID: b057d70b-41af-463b-a991-7cfe6428cfea

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Brittany Pittman

brittany.pittman@dca.ga.gov

Security Level: Email, Account Authentication
(None)

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Sent: 12/11/2025 8:35:51 PM

Electronic Record and Signature Disclosure:

Accepted: 9/18/2025 10:55:50 AM

ID: b610d719-43c6-451e-9cf7-ab68d490f39c

Candi Powell

powellc@dublinga.org

Security Level: Email, Account Authentication
(None)

COPIED

Sent: 12/11/2025 8:35:51 PM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Dennis Dotterer

ddotterer@scrc.gov

Security Level: Email, Account Authentication
(None)

COPIED

Sent: 12/11/2025 8:35:51 PM

Carbon Copy Events**Status****Timestamp****Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

R. Blake Daniels

danielsr@dublinga.org

Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

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Sent: 12/11/2025 8:35:51 PM

Witness Events**Signature****Timestamp****Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

Envelope Sent

Hashed/Encrypted

12/4/2025 2:04:26 PM

Certified Delivered

Security Checked

12/11/2025 8:35:30 PM

Signing Complete

Security Checked

12/11/2025 8:35:49 PM

Completed

Security Checked

12/11/2025 8:35:51 PM

Payment Events**Status****Timestamps****Electronic Record and Signature Disclosure**

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Melissa Lindler (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Melissa Lindler:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: tderrick@scrc.gov

To advise Melissa Lindler of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at tderrick@scrc.gov and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Melissa Lindler

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to tderrick@scrc.gov and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Melissa Lindler

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to tderrick@scrc.gov and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Melissa Lindler as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Melissa Lindler during the course of your relationship with Melissa Lindler.