

**RESOLUTION  
#25-38**

**A RESOLUTION OF THE MAYOR AND COUNCIL TO APPROVE AND ACCEPT THE TERMS OF AN AGREEMENT WITH SUSAN ROOKS, AS THE ELECTION SUPERVISOR FOR LAURENS COUNTY, FOR THE USE OF VOTING EQUIPMENT FOR THE 2025 ELECTION YEAR; TO APPROVE AND ACCEPT THE TERMS OF AN AGREEMENT WITH THE LAURENS COUNTY BOARD OF ELECTIONS AND REGISTRATION TO CONDUCT THE EARLY AND ABSENTEE VOTING FOR THE 2025 ELECTION YEAR; AND TO AUTHORIZE THE CITY ELECTIONS SUPERINTENDENT TO ENGAGE THE SERVICES OF BRAD CALDER FOR THE PROGRAMMING, LOGISTICS, AND ACCURACY TESTING OF THE VOTING EQUIPMENT FOR THE NOVEMBER 4, 2025 ELECTION; TO SET AN EFFECTIVE DATE; AND FOR OTHER LAWFUL PURPOSES.**

**WHEREAS**, the City of Dublin (the “City”) has an upcoming city general election for At-Large Council Positions; Dublin City School District (the “District”) Super Districts 1 and 2 and At-Large, and questions for a local referendum; and

**WHEREAS**, the City Elections Superintendent desires to secure the voting equipment for the conduct of the Elections from Susan Rooks, as the Election supervisor for Laurens County, desires to secure a contract to conduct the advance and absentee voting for the Election from the Laurens County Board of Elections and Registration, (the “Board”), and desires to secure the programming for the voting equipment for the Elections; and

**WHEREAS**, Susan Rooks, as the Election Supervisor for Laurens County, and the City desire to agree in writing as provided in “Exhibit A” attached hereto; and

**WHEREAS**, the Laurens County Board of Elections and Registration and the City desire to agree in writing as provided in “Exhibit B” attached hereto, both “Exhibit A” and “Exhibit B” collectively referred to herein as (the “Agreements”).

**THEREFORE, NOW BE IT RESOLVED** by the Mayor and Council of the City of Dublin and it is hereby so resolved by the authority of the same, that that the terms of the Intergovernmental Agreement for Conduct of Early and Absentee Voting as well as the terms of the Intergovernmental Agreement for Use of Voting Equipment attached hereto are approved, and that the Mayor is authorized to execute the agreements in substantially the same form as attached hereto as “Exhibit A” and “Exhibit B.”

**BE IT FURTHER RESOLVED** that the Mayor and Council of the City of Dublin grant authority to the City Manager to take any and all further actions necessary to carry out the intents and purposes of this Resolution, including, but not limited to, approving any necessary amendments and renewals to said Agreements, as deemed appropriate by the City Manager, so long as no additional appropriations are required to be approved by Mayor and Council. Any such amendments or renewals may be executed by the Mayor upon the approval of the City Manager;

**BE IT FURTHER RESOLVED** that the City Elections Superintendent (City Clerk) is hereby authorized to engage and secure the services of Brad Calder and any other person or entity necessary for the programming of the elections equipment and any other services needed for the conduct of the Elections as deemed appropriate by the City Elections Superintendent through an agreement approved by the City Manager and executed by the Mayor and City Clerk.

**BE IT FURTHER RESOLVED** that in the event scrivener’s error shall be discovered in this Resolution or in the Exhibits hereto after the adoption hereof, the Mayor and Council hereby authorize and direct that each such scrivener’s error shall be corrected in all multiple counterparts of this Resolution

**BE IT FURTHER RESOLVED** that all actions of the City, its officers, and staff in connection with the execution, delivery, and performance of the Agreements is hereby approved, ratified, and confirmed. In order to carry out the transaction(s) contemplated by the Agreements, the Mayor and City Clerk are hereby authorized and directed to execute and deliver any documents, or to take any other actions as may be necessary to effect performance of the Agreements consistent with the terms of the Agreements and this Resolution.

**BE IT FURTHER RESOLVED** that this Resolution will take effect immediately upon its adoption.

**SO RESOLVED** by the Mayor and Council of the City of Dublin this 7<sup>th</sup> day of August, 2025 by a vote of 6 to 0.

CITY OF DUBLIN, GEORGIA

BY:   
Joshua E. Kight,  
Mayor

ATTEST:



By Heather M. Browning  
Heather M. Browning, City Clerk

**CITY OF DUBLIN**

**STATE OF GEORGIA**

**INTERGOVERNMENTAL AGREEMENT  
FOR CONDUCT OF EARLY AND ABSENTEE VOTING**

This Intergovernmental Agreement (the "Agreement"), by and between the City of Dublin, Georgia ("City"), and the Laurens County Board of Elections and Registration, collectively (the "Parties").

**WITNESSETH**

WHEREAS, the City desires to contract with the Board of Elections and Registration to conduct the early and absentee voting for elections for the 2025 election year.

NOW, THEREFORE, in consideration of the mutual promises set forth in this Agreement, the Parties agree as follows:

1.

The Board of Elections and Registration shall conduct all absentee voting for all elections held by the City for the 2025 election year. These services shall include preparing the ballot for said elections with information provided by the City, mailing of absentee ballots, all in-office voting during the absentee period (including what is known as "advanced" or "early" voting), handling all necessary correspondence concerning absentee voting, validating signatures, tabulating ballots and shall provide necessary staff to handle these matters.

2.

The Board of Elections and Registration shall use equipment provided by the City for said election pursuant to an agreement between the City and the Laurens County Supervisor of Elections, Susan Rooks.

3.

For the service provided, the City will pay all postage, ballot costs, personnel costs, any compensation due the Board of Elections and Registration members and compensation due to the Supervisor of Elections. The Board of Elections and Registration shall prepare an invoice for these items and transmit it to the City Clerk for payment. The total to be paid under this contract by the City to the Supervisor of Elections shall not exceed five-thousand dollars (\$5,000.00).



4.

The City shall be responsible for all other matters necessary for conducting absentee voting including, but not limited to, candidate qualifying, advertising, poll worker training, and proofing the ballot.

5.

The term of this agreement shall be one year. All parties hereto agree that they understand that all matters concerning elections are subject to pre-clearance by the United States Justice Department. Should the Justice Department raise objections that make it impossible to perform under this agreement, it is void.

SO AGREED this 7<sup>th</sup> day of August 2025.

Sworn to and subscribed before me  
this 7<sup>th</sup> day of August 2025.

CITY OF DUBLIN:

Attest: Heather M. Browning  
Heather M. Browning, City Clerk

By: Joshua E. Kight  
Joshua E. Kight, Mayor

Francis Fordham  
Notary



(City of Dublin Seal)

Sworn to and subscribed before me  
this 2nd day of June 2025.

LAURENS COUNTY BOARD OF  
ELECTIONS AND REGISTRATION:

Keith Allegood  
Witness

By: J. David Gay

Jennifer L. Brinson  
Notary



CITY OF DUBLIN

STATE OF GEORGIA

**INTERGOVERNMENTAL AGREEMENT  
FOR USE OF VOTING EQUIPMENT**

This Intergovernmental Agreement (the "Agreement") by and between the City of Dublin, Georgia ("City"), and Susan Rooks, as the Election Supervisor for Laurens County ("Supervisor"), collectively (the "Parties").

WHEREAS, the City desires to use election equipment under the current control of the Supervisor and the Supervisor desires to allow the City to use said equipment for the 2025 elections;

NOW, THEREFORE, in consideration of the mutual promises set forth in this Agreement, the Parties agree as follows:

1.

The Supervisor shall allow the City to use, for its elections at both polling locations, the following equipment:

a) The Dominion Voting System Components

2.

The City Clerk, who is the Superintendent of Municipal Elections for the City, shall consolidate and tabulate the result of votes cast on those machines.

3.

The City Clerk shall supply necessary personnel for consolidating and tabulating the votes.

4.

The City shall be responsible for all other matters necessary for conducting the election including, but not limited to, making arrangements for any necessary security, for performing the logistics and accuracy testing on any machines used, and shall bear all the costs thereof.

5.

The term of this agreement shall be one year. All parties hereto agree that they understand that all matters concerning elections are subject to pre-clearance by the United States Justice Department. Should the Justice Department raise objections that make perform under this agreement impossible, it is void.

SO AGREED this 7<sup>th</sup> day of August 2025.

Sworn to and subscribed before me  
this 7<sup>th</sup> day of August 2025.

Attest: Heather M. Browning  
Heather M. Browning, Clerk

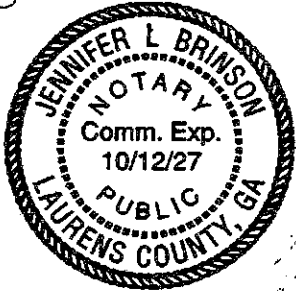
CITY OF DUBLIN:

By: Joshua E. Kight  
Joshua E. Kight, Mayor



Sworn to and subscribed before me  
this 2nd day of June 2025.

Jennifer L Brinson  
Witness



LAURENS COUNTY ELECTIONS  
SUPERVISOR:

Susan H. Rooks  
Susan Rooks, Laurens County  
Elections Supervisor;

(Laurens County Seal)