

# City of Dublin

## Citizens Police Academy



Chief Tim Chatman

Dublin Police Dept.

346 South Jefferson St

Dublin, GA. 31021

478-277-5023

mailing: Dublin Police Dept.

P.O. Box 690

Dublin, GA 31040

The Dublin Police Department will be offering an opportunity for the citizens of our city to gain an unusual insight into the responsibilities we share to keep our community safe. No greater bond exists in the field of law enforcement than that between an officer and those he serves. This unique Citizen's Academy will reinforce those bonds and strengthen our community commitment.

During the course of the academy we will share the history of community law enforcement, criminal law, functions of the Patrol and Criminal Investigative Divisions, Use of Force, Crime Scene Preservation and Processing, as well as, an opportunity to experience law enforcement from "behind the badge" via video.

Applications will be considered on a first-come, first-serve basis with preference to residents of the City of Dublin. Applicants must meet certain criteria outlined in the application for acceptance to include a background check. Notifications of acceptance in the currently scheduled academy will be made following completion of the review process and acceptance per seating availability. Applicants not selected for the current academy will have their applications kept on file and will receive preference for the next scheduled course.

Guideline for academy acceptance:

1. Applicants must be 18 years old or older.
2. Applicants will complete a background check
3. Academy class size is limited to 10 persons.
4. Application must be filled out in its entirety.
5. Though all applicants will be considered, residents of the City of Dublin will receive priority of admission.

**Applications must be returned by the end of business day: August 14, 2017.**

Please complete and forward to: Dublin, Police Dept.

Director of Training

Lt. Richard Brantley

P.O. Box 690

Dublin, GA 31040

Academy class schedule is as follows:

Monday, August 28	5:30 pm – 8:00 pm
Monday, September 11	5:30 pm – 8:00 pm
Monday, September 25	5:30 pm – 8:00 pm
Monday, October 9	5:30 pm – 8:00 pm
Saturday, October 21	8:30 am – 12:00 pm
Monday, October 23	5:30 pm – 8:00 pm

All classes begin at 5:30 pm and end at 8:00 pm with the exception of the listed Saturday. Please report to the Dublin Police Department or other designated location. Appropriate casual dress is allowed. Some activities will be outdoors and will be hands-on.

Please forward any questions or comments to:

Dublin Police Department

Lt Richard Brantley

P.O.Box 690

Dublin, GA 31040

478.277.5011

[brantleyr@dlcga.com](mailto:brantleyr@dlcga.com)

# Dublin Citizens Police Academy

Hosted by and in partnership with:

Dublin Police Department and the City of Dublin

Goal:

The goal of the City of Dublin Police Department Citizens Police Academy is to strengthen the bonds of responsibility with our growing population, provide insight to an increasingly complex world of law enforcement and the practices navigated daily by its officers, and re-commit to a productive partnership with the community and neighbors we serve.

Objective:

The graduates of the Dublin Citizen Police Academy will have to be exposed to some of the daily experiences of police officers, learn some of the employment risks associated with a law enforcement career, demonstrate a growth of skills directly related to class content, develop an enhanced support of the city efforts to provide a law enforcement presence in our community.

**Application** (please print)

Name \_\_\_\_\_ Preferred name \_\_\_\_\_

Race\* \_\_\_\_\_ Sex\* \_\_\_\_\_ SS# \_\_\_\_\_

Place of Birth \_\_\_\_\_ Date of Birth\* \_\_\_\_/\_\_\_\_/\_\_\_\_

Complete current address: \_\_\_\_\_

\_\_\_\_\_

Home Phone \_\_\_\_\_ Cell phone \_\_\_\_\_

E-mail Address \_\_\_\_\_

Driver's License number. \_\_\_\_\_ State \_\_\_\_\_

Employer name and address \_\_\_\_\_

\_\_\_\_\_

Occupation \_\_\_\_\_ Employer phone number \_\_\_\_\_

T-shirt size: S M L XL XXL XXXL

How long have you lived in Dublin, GA? \_\_\_\_\_

Have you ever been arrested for any offense other than a minor traffic violation?

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, give date and location \_\_\_\_\_

If yes, please provide a brief description \_\_\_\_\_

Will you be able to attend all of the sessions? \_\_\_\_\_

How will your participation benefit you or our community? \_\_\_\_\_

\_\_\_\_\_

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

- The above information is required for verification of provided information and is confidential.

Reviewed by: \_\_\_\_\_ Date \_\_\_\_\_

**Dublin Police  
Georgia Crime Information Center  
Consent Form**

I hereby authorize the Dublin Police Department to receive any Georgia criminal history record information pertaining to me which may be in the files of any state or local criminal justice agency in Georgia.

Please **PRINT** below except on the signature line. It **MUST** be signed in the presence of the notary public in order for this consent form to be valid.

Last Name	First Name	Middle Name	Maiden Name
Street Address	City	State	Zip Code
Sex*	Race*	Date of Birth	Social Security Number
Signature	Contact Telephone		
ID / DL State	ID / DL Number	Date	

\*Note – **ONLY** Valid Sex Codes are **M**=Male, **F**=Female, **U**=Unknown / **ONLY** Valid Race Codes are **W**=White, **B**=Black, **A**=Asian or Pacific Islander, **I**=American Indian or Alaskan Native, **U**=Unknown

**Request Provisions (one of the following must be checked):**

- Employment (other than one of the below special provisions)
- Employment with mentally disabled
- Employment with elder care
- Employment with children
- Employment with criminal justice agency – non-sworn
- Employment with criminal justice agency – sworn
- Other: Citizens Police Academy

**One of the following must be checked:**

- This authorization is valid for 90/180/\_\_\_\_ (circle one) days from date of signature.
- I, \_\_\_\_\_ give consent to the above named to perform periodic criminal history background checks for the duration of my employment with this company.

Subscribed and sworn to before me this \_\_\_\_\_ day  
of \_\_\_\_\_, 20\_\_\_\_  
by \_\_\_\_\_

**NOTARY PUBLIC**

**Agency Use Only**

Date Processed: \_\_\_\_\_ SID: \_\_\_\_\_ NO RECORD FOUND  
Operator Initials: \_\_\_\_\_ Dissemination: \_\_\_\_\_ Mailed \_\_\_\_\_ Picked Up \_\_\_\_\_

## Confidentiality Agreement

Whereas, the City of Dublin Police Department wishes to provide law enforcement training to private citizens and Whereas, during the course of such training the student will have access to documents and information declared by Georgia Law to be confidential, and

Whereas, the City of Dublin Police Department may become legally liable for the release of confidential documents and information, and

Whereas, the City of Dublin Police Department wishes assurances that our students participating in the volunteer training program will not release confidential information without authorization,

Whereas, in consideration of the law enforcement training which the City of Dublin Police Department will provide, the undersigned student of such training agrees to release the City of Dublin and its employees from any judgment of claim based upon the unauthorized release or dissemination of confidential documents of information by the undersigned.

Applicant Name: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Frequently Asked Questions

### **What is the Dublin Citizens Police Academy?**

Dublin Police Department's Citizens Police Academy is a substantially condensed version of a regular police academy. Students will receive basic instruction and information regarding the law enforcement functions experienced by officers here in Dublin.

### **Who will instruct the sessions?**

The Dublin Police Department Training Unit is coordinating the academy and will utilize various officers who have specialized skills within the assigned topics. Many of these officers, but not all, are Georgia Peace Officer Standards and Training Council certified as “law enforcement” instructors.

### **Who can enroll?**

We will limit the initial enrollment to 10 students for the academy session. City of Dublin residents or those working in the city will receive priority of acceptance, however, all applications will be thoroughly reviewed for possible participation.

### **How long are classes?**

The classes are scheduled to last approximately 2 ½ hours each. Classes will begin at 5:30 pm and end at 8:00 pm. These sessions will include a mixture of hands-on classroom and scenario based training.

### **If you have any questions, please feel free to contact:**

Lt Richard Brantley

Dublin Police Department

P.O. Box 690

Dublin, GA 31040

478.277.5011 [brantleyr@dlcga.com](mailto:brantleyr@dlcga.com)