



**CITY OF DUBLIN
REQUEST FOR PROPOSAL
Hydraulic Mini Excavator
RFP #19-0830-01
August 30, 2019**

The City of Dublin is accepting sealed proposals for the purchase of a **hydraulic mini excavator** for use in the Gas Department. All equipment furnished must be new and unused.

Proposals are to be returned, sealed and marked “**RFP #19-0830-01**”, by 2:00 p.m. on Thursday, September 12, 2019, to:

**Courier: City of Dublin
Purchasing Dept.
215 Truxton St.
Dublin, GA 31021**

**Mail: City of Dublin
Purchasing Dept.
PO Box 690
Dublin, GA 31040**

Proposals received after the specified date and time will not be considered. All proposals submitted must be FOB Dublin, Georgia.

The City reserves the right to accept or reject any or all proposals, to waive formalities and technicalities, and to make an award in the best interest of the City.

Factors to be considered in making this award, if awarded, will be equipment, price, service locations, warranty and references. The City will be the sole judge of the weights given these factors.

Proposals must be received in the conference room in the Purchasing Department, 215 Truxton St., Dublin, Georgia, on the hour and date specified above, local time prevailing. No proposals will be accepted after that time. No faxed or e-mailed proposals will be accepted.

Prices quoted shall be firm prices and remain firm until delivery is made. If awarded, the City will place an order with the successful bidder within forty-five (45) days after opening.

Please call Kris Harden, CPPB, Purchasing Director, at 478-277-5047 should you have any questions.

CITY OF DUBLIN
SPECIFICATIONS FOR NEW MODEL HYDRAULIC MINI EXCAVATOR
RFP #19-0830-01
August 30, 2019

The City of Dublin will be accepting proposals from heavy equipment vendors until **2:00 p.m. on Thursday, September 12, 2019**, for the purchase of a new model hydraulic mini excavator for use in the Water Construction Department. Proposals may be delivered to the Purchasing Department, 215 Truxton St., Dublin, GA 31021 or mailed to the Purchasing Department, PO Box 690, Dublin, GA 31040.

The City of Dublin is accepting proposals to obtain the best value for the City and may or may not award by low bid. Proposals will be opened at the above stated date and time and no prices will be divulged until the City Council makes an award. The City of Dublin reserves the right to negotiate with any vendor to obtain the best value for the City.

EVALUATION:

Evaluation criteria to be used in the selection will be:

Equipment for City Needs	40%
Price	30%
Service Location	10%
Warranty	10%
References	10%

REQUIREMENTS:

Multiple units may be proposed.

MINIMUM SPECIFICATIONS/REQUIREMENTS FOR NEW HYDRAULIC MINI EXCAVATOR:

- Diesel, liquid-cooled engine not to exceed 24.9 horsepower
- Open-style canopy with ROPS
- Zero turn radius
- Minimum 11 gallon fuel tank
- Minimum 14 gallon hydraulic tank
- Rubber tracks
- Travel speed of no less than 2.9 MPH in high and 1.7 MPH in low
- Maximum digging depth no less than 11'4"
- Minimum dump height must be no less than 11'8"
- Boom swing no less than 45° right, 70° left
- Ground clearance of 13"
- Width of approximately 5'1"
- 5' wide backfill blade
- Dual position controls (backhoe & excavator style)
- Hydraulic quick-attach coupler for buckets and attachments

- Two separate hydraulic circuits: one for the hydraulic quick coupler and one for running other functions
- 18” digging bucket
- Buckets to be able to hook to the quick coupler
- Hydraulic thumb attachment
- 4-way backfill blade with float
- Maintenance monitor to alert operator when required preventative maintenance is due
- Automatic deceleration feature to return engine to idle RPM if hydraulics are not used
- GPS monitoring feature hidden inside the machine to provide GPS location; if GPS becomes disabled by vandals, the machine must be inoperable
- Manufacturer’s standard bucket and arm breakout force
- Warranty to be 2 year, 2000 hour full warranty
- Operators manual
- Parts manual on CD
- All factory standards
- Specify service location – miles from Dublin
- Proposer shall respond by telephone within three (3) hours of service call
- Specify length of time to respond to a service call
- Specify interim replacement equipment availability for extended downtime during warranty period
- While under standard warranty, it will be the vendor’s responsibility to transport equipment to and from service center
- List five (5) business references with comparable machine within a 100 mile radius of Dublin, Georgia
- List five (5) top features of equipment that would be the most beneficial to the City of Dublin
- Complete color brochure with all specifications on the proposed machine must be included in proposal
- List any other warranties that may be available on proposed unit
- Proposed unit or similar must be available for demo if requested

OPTION:

- Cab with air conditioning and heating

1 each – New Model Hydraulic Mini Excavator

UNIT PRICE: \$ _____

MAKE/MODEL PROPOSED: _____

OPTIONAL CAB PRICING: \$ _____

TOTAL WITH OPTIONAL CAB: \$ _____

DELIVERY TIME: _____

BIDDER: _____

ADDRESS: _____

NAME: _____ **TITLE:** _____

SIGNATURE: _____

PHONE NUMBER: _____ **FAX NUMBER:** _____

E-MAIL: _____

- *W-9 must be provided with proposal**
- **Prices quoted to be F.O.B. Dublin, GA**
- ***Payment terms are N30**
- ****Equipment to be delivered fully serviced and ready for use to the City Maintenance facility at 215 Truxton St., Dublin, GA 31021**