

# **City of Dublin**

**Pre-Council 5:00pm**  
**Council 5:30pm**  
**Council Meetings**

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## **Council Meeting Schedule**

- **July 19, 2018**: The agenda includes the following:
  1. **Approval of June 21, 2018 City Council Meeting Minutes.**
  2. **Approval of the July 10, 2018 Special Called City Council Minutes.**
  3. **Approval of bills over \$3000.**
  4. **Approval of purchases over \$3,000**
  5. **Presentation by representatives of the Stubbs Park Summer Camp.**
  6. **Presentation by Ms. Janyah Oliver, Miss Black Teen Georgia US Ambassador Queen.**
  7. **Second reading and Public Hearing of an ordinance to amend the Code of Ordinances of the City of Dublin, Georgia to remove minimum parking requirements for Central Business District, B-1.**
  8. **Discussion and action on a contract with Sikes Brothers, Inc. for the 2018 City of Dublin Street Resurfacing Project.**

**9. Citizen comments.**

**10. Council comments.**

**11. Adjournment.**

• **June 21, 2018: The agenda includes the following:**

**1. Approval of June 07, 2018 City Council Meeting Minutes.**

**2. Approval of bills over \$3000.**

**3. Approval of purchases over \$3,000**

**4. Presentation by representatives of the Dublin-Laurens County  
Humane Society.**

**5. Presentation by Ms. Patricia Nuss, President of the Dublin-  
Laurens Art Council.**

**6. Second reading and Public Hearing of an ordinance to amend  
Chapter 6 entitled “Building and Construction” of the Code of  
Ordinances of the City of Dublin to remove and update outdated  
sections.**

**7. Second reading and Public Hearing of an ordinance to amend the  
Sign Ordinance to allow for more multimedia signs in the City of  
Dublin.**

**8. First reading of an ordinance to amend the Code of Ordinances  
of the City of Dublin, Georgia to remove minimum parking  
requirements for Central Business District, B-1.**

- 9. First reading of an ordinance to rezone .43 acres of property located at 400 West Moore Street from P (Professional) Zone to R4 (Multi-Family Residential) Zone.**
- 10. Discussion and action on a Memorandum of Understanding with the Board of Education of the City of Dublin concerning the waiver of the collection fee for ad valorem taxes.**
- 11. Discussion and action on a resolution authorizing a signature for the GEMA Project Application Grant Report.**
- 12. Discussion and action on announcement of the names of finalists for the position of City Clerk/City Treasurer.**
- 13. Citizen comments.**
- 14. Council comments.**
- 15. Adjournment**

## **Minutes from the June 21, 2018 City Council Meeting**

**City Hall  
Council Chamber  
June 21, 2018**

**The regular meeting of the Mayor and Council was held in the Council Chambers of the Dublin City Hall on Thursday, June 21, 2018 at 12:30 P.M.**

**Mayor Best called the meeting to order. Council Members Bill Brown, Bennie Jones, Curtis Edwards, Paul Griggs, Gary Johnson and Jerry Davis were present.**

**Council Member Gerald Smith was absent. Councilman Curtis Edwards gave the invocation that was followed by the pledge of allegiance to the flag.**

#### **APPROVAL OF THE JUNE 7, 2018 CITY COUNCIL MEETING MINUTES**

**A motion was made by Councilman Johnson and seconded by Councilman Jones to approve the minutes. The motion carried unanimously 6/0.**

#### **APPROVAL OF BILLS OVER \$3000**

**A motion was made by Councilman Davis and was seconded by Councilman Edwards to approve the following bills. The motion carried unanimously 6/0.**

#### **APPROVAL OF PURCHASES OVER \$3,000**

**City Manager Jones stated that there are two purchases for Council's consideration. Staff recommendation is to reject due to the prices not being acceptable and staff will rebid for both purchases.**

#### **PRESENTATION BY REPRESENTATIVES OF THE DUBLIN-LAURENS COUNTY HUMANE SOCIETY**

**There were no representatives present to give this presentation.**

#### **PRESENTATION BY MS. PATRICIA NUSS, PRESIDENT OF THE DUBLIN-LAURENS ART COUNCIL**

**Ms. Patricia Nuss, President of DLAC, gave an update on the activities of the Dublin-Laurens Arts Council regarding a variety of activities that their membership has been active in presenting a variety of musical performances and giving support of a variety of arts events. Ms. Nuss asked for Mayor and Council to purchase season tickets for their events and check out their new website for upcoming events. Ms. Chele Coleman, the co-membership secretary, added that the arts add much to persons who attend the art events and all events are free to children and expressed her thanks for the opportunity to speak to Mayor and Council today and expressed her hope of the City's continued support of the Arts Council.**

#### **SECOND READING AND PUBLIC HEARING OF AN ORDINANCE TO AMEND CHAPTER 6 ENTITLED "BUILDING AND CONSTRUCTION" OF**

## **THE CODE OF ORDINANCES OF THE CITY OF DUBLIN TO REMOVE AND UPDATE OUTDATED SECTIONS**

**Mayor Best asked City Manager Jones to read the proposed amended ordinance. Mayor Best closed the regular meeting and opened the public hearing for any comments. There were no comments for or against the proposed amended ordinance. Mayor Best closed the public hearing and re-opened the regular meeting for Council's action. Councilman Jones made the motion to approve the proposed amended ordinance and Councilman Griggs seconded the motion that carried unanimously 6/0.**

## **SECOND READING AND PUBLIC HEARING OF AN ORDINANCE TO AMEND THE SIGN ORDINANCE TO ALLOW FOR MORE MULTIMEDIA SIGNS IN THE CITY OF DUBLIN**

**Mayor Best asked City Manager Jones to read the proposed amended ordinance. Mayor Best closed the regular meeting and opened the public hearing for any comments. There were no comments for or against the proposed amended ordinance. Mayor Best closed the public hearing and re-opened the regular meeting for Council's action. Councilman Edwards made the motion to approve the proposed amended ordinance and Councilman Davis seconded the motion that carried unanimously 6/0.**

## **FIRST READING OF AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF DUBLIN, GEORGIA TO REMOVE MINIMUM PARKING REQUIREMENTS FOR CENTRAL BUSINESS DISTRICT, B-1**

**Mayor Best asked City Manager Jones to read the proposed amended ordinance. Mayor Best stated the second reading and public hearing will be held at the next regular meeting on July 19<sup>th</sup>.**

## **FIRST READING OF AN ORDINANCE TO REZONE .43 ACRES OF PROPERTY LOCATED AT 304 WEST MOORE STREET FROM P (PROFESSIONAL) ZONE TO R-4 (MULTI-FAMILY RESIDENTIAL) ZONE**

**Mayor Best asked City Manager Jones to read the proposed rezoning ordinance. Mayor Best stated that at the property owners request the second reading and public hearing will be held at the first meeting in August on August 2<sup>nd</sup>.**

## **DISCUSSION AND ACTION ON A MEMORANDUM OF UNDERSTANDING WITH THE BOARD OF EDUCATION OF THE CITY OF DUBLIN CONCERNING THE WAIVER OF THE COLLECTION FEE FOR AD VALOREM TAXES**

**Mayor Best asked City Manager Jones to explain this item. To assist the City Board of Education with their financial situation, Mayor and Council have agreed to waive the collection fee for the City collecting Ad Valorem Taxes for the next two years and these funds will be used to reduce their deficit. Councilman Jones made the motion and Councilman Johnson seconded the motion. The vote was unanimous 6/0. Mayor Best stated that Dr. Williams, Superintendent of City Schools, asked that his appreciation for Council's action to assist the City Schools. Dr. Williams was out of town and unable to attend the meeting today.**

## **DISCUSSION AND ACTION ON A RESOLUTION AUTHORIZING A SIGNATURE FOR THE GEMA PROJECT APPLICATION GRANT REPORT**

**Mayor Best Asked City Manager Jones to read the resolution. This resolution is to authorize the Assistant City Manager, Artiffany Stanley, to be authorized to sign any paperwork necessary to claim our reimbursement from GEMA/FEMA for any work done during the Hurricane Irma clean-up process. He also thanked Ms. Leslie Hodges, Finance Department, and all the Department Heads who assisted in getting this information together for the reimbursement. Councilman Davis made the motion to approve the resolution to authorize Assistant City Manager, Artiffany Stanley, to sign off on GEMA/FEMA forms and Councilman Jones seconded the motion and the vote was unanimous 6/0.**

## **DISCUSSION AND ACTION ON ANNOUNCEMENT OF THE NAMES OF FINALISTS FOR THE POSITION OF CITY CLERK/CITY TREASURER**

**Mayor Best asked for Council to make a motion to name the finalists. Councilman Johnson made the motion to name the finalists for the position of City Clerk/City Treasurer and the motion was seconded by Councilman Davis. The vote was unanimous 6/0.**

**Mayor Best thanked City Council and Ms. Stanley and the Mercer Group for helping and guiding through this search. After interviewing four very qualified finalists, Mayor Best announced that he and Council have decided to announce one finalist for the position of City Clerk/City Treasurer and that person is Blake Daniels. After the required fourteen day waiting period, there will be a called meeting on July 10<sup>th</sup> to officially vote on appointing Mr. Daniels for this position.**

## **CITIZENS COMMENTS**

**There were no citizens' comments.**

## **COUNCIL COMMENTS**

**Councilman Edwards thanked everyone for coming and thanked the ladies of the Arts Council for their presentation, thanked the Police Officers for providing security, thanked the employees for the good work they do and wished everyone a safe Fourth of July Holiday.**

**Councilman Jones thanked everyone for coming and thanked Council for getting the Water Park underway with the groundbreaking today, wished everyone a safe Fourth of July and said to remember July 1<sup>st</sup> is hands free, so don't get caught with your phone in your hand.**

**Councilman Brown thanked the Dublin-Laurens Arts Council for their presentation and stated he echoes Councilmen Edwards & Jones comments and Mayor Best's comments on the search for the Financial Director/City Clerk and said "Happy Fourth of July".**

**Councilman Davis stated he agreed with all the comments and thanked Ms. Patricia Nuss of the Arts Council for their presentation and thanked everyone for coming.**

**Councilman Johnson thanked everyone for coming, glad to see the ground breaking for the Water Park, thanked Lance and the Inspection Department for their efforts in getting accomplishments with cleaning up blighted areas of the city and wished everyone a Good Fourth of July.**

**Councilman Griggs thanked everyone for coming and echoes all the comments that have been made.**

**City Attorney Powell had no comments.**

**Acting City Clerk Artiffany Stanley had no comments.**

**City Manager Jones had no comments.**

## **ADJOURNMENT**

**There being no further business, Mayor Best adjourned the meeting at 12:54 P.M.**

## **Minutes from the June 21, 2018 City Council Meeting**

**City Hall  
Council Chamber  
July 10, 2018**

**A special called meeting of the Mayor and Council was held in the Council Chambers of the Dublin City Hall on Tuesday, July 10, 2018 at 12:00 Noon.**

**Mayor Best called the meeting to order. Council Members Bill Brown, Bennie Jones, Gerald Smith, Curtis Edwards, Paul Griggs and Jerry Davis were present. Council Member Gary Johnson was absence. Councilman Jerry Davis gave the invocation that was followed by the pledge of allegiance to the flag.**

### **DISCUSSION AND ACTION ON A RESOLUTION APPOINTING A CITY CLERK/CITY TREASURER, ELECTION SUPERINTENDENT, AND APPROVING AN EMPLOYMENT CONTRACT FOR THE SAME**

**Mayor Best stated that at the June 21<sup>st</sup> Council Meeting, Blake Daniels was named as the sole finalist and we have met the fourteen day requirement and now it is time to official appoint Blake Daniels as the new City Clerk/City Treasurer/Election Superintendent. Councilman Smith made the motion to approve the resolution appointing Blake Daniels as City Clerk/City Treasurer/Election superintendent and approving the employment contract. Councilman Griggs seconded the motion that carried unanimously. Mayor Best congratulated Blake & stated he was looking forward to working with him when he gets started on July 30<sup>th</sup>.**

### **DISCUSSION AND ACTION ON A CONTRACT WITH THOMAS & HUTTON ENGINEERING TO DEVELOP A PLAN FOR THE EAST JACKSON STREET TAP GRANT APPLICATION**

City Manager Jones explained that we have an opportunity for applying for a TAP Grant (Transportation Alternative Program), which is a state program that gives a grant of a minimum of 1 million dollars with no required match. Mr. Jones suggested proposing a match of \$350,000 would give better leverage in being approved for this grant. The area that would be a good fit for this grant application has been determined to be from the Federal Courthouse to the river on East Jackson Street and the deadline to submit grant application for this project is August 31<sup>st</sup>. The contract with Thomas & Hutton would cost \$7500 to assist with the grant application process. Mr. Trent Thomas of Thomas & Hutton was present to answer any questions. Councilman Davis made the motion to approve the contract with Thomas & Hutton Engineering and Councilman Brown seconded the motion that carried unanimously 6/0.

#### **DISCUSSION AND ACTION ON A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A QUIT CLAIM DEED CONCERNING PARCEL #27 OF THE HILLCREST PARKWAY WIDENING PROJECT FOR THE PURPOSE OF CLARIFYING PROPERTY LINES**

City Attorney Powell explained that during the right of way acquisitions, there was a discrepancy in parcel #27, which required a quit claim deed to clarifying property lines for L & T properties and they will then give row necessary for the Hillcrest Parkway widening project. Councilman Edwards abstained due to being a property owner on Hillcrest Parkway. Councilman Griggs made the motion to approve the resolution authorizing the Mayor to sign the quit claim deed as needed and Councilman Brown seconded the motion. The vote was unanimous 6/0.

#### **CITIZENS COMMENTS**

Newly appointed City Treasurer/City Clerk Blake Daniels expressed his excitement for the opportunity to serve in this position and expressed his appreciation of the support of Mayor, City Councilmen and other employees of the City and promised his commitment to hard work, personal integrity and good stewardship. He stated his desire is to bring his skill set and partner with the leadership team of the city and help Dublin reach its greatest potential.

#### **COUNCIL COMMENTS**

Councilman Davis thanked Mr. Daniels for accepting the position of City Clerk/Financial Director and stated we are glad to have him and thanked everyone for coming and also reminded everyone to abide by the new Hands Free law.

**Councilman Griggs thanked everyone for coming and stated “Good to have you with us, Blake”.**

**Councilman Edwards thanked everyone for coming and congratulated Blake and expressed his appreciation for him stepping up for this position. He thanked the Police Department for the great job all the officers do and for providing security at the meetings.**

**Councilman Smith welcomed Blake and stated he knows he will be a great employee and there’s a great team of employees in City Clerk/Finance Department/Customer Service that he will be taking over from Joe Kinard.**

**Councilman Jones thanked everyone for coming out and congratulated Mr. Daniel on accepting the position and asked that if anyone hears rumors going around, please take the time to talk with Councilmembers about any problems.**

**Councilman Brown congratulated Blake on his acceptance and stated he looks forward to working with him and thanked the Police Chief and his officers on all they do on a daily basis and school will be starting soon, so enjoy the rest of the summer.**

**City Attorney Powell congratulated Blake and welcomed him on behalf of the other City employees and stated looking forward to working with him.**

**Acting City Clerk Artiffany Stanley welcomed Blake and stated she is looking forward to working with him and stated the City is a wonderful place to work and hopes he is here for a long time.**

**City Manager Jones stated he is excited for Blake to be here and we have a lot for him to do and thanked Mayor and Council for their deliberate process that they went through in selecting Blake as City Clerk/City Treasurer.**

**Mayor Best welcomed and congratulated Blake and stated he looked forward to working with him.**

## **ADJOURNMENT**

**There being no further business, Mayor Best adjourned the meeting at 12:16 P.M.**