

City of Dublin

Pre-Council 5:00pm

Council 5:30pm

Council Meetings

Council Meeting Schedule

- **July 18, 2019**: The agenda includes the following:
 1. **Approval of June 13, 2019 City Council Meeting Minutes.**
 2. **Approval of bills over \$3000.**
 3. **Approval of purchases over \$3,000**
 4. **Presentation by Tuskegee Airmen Inc. Scholarship Committee Chapter President & Vice-President honoring Ms. Tagwa Ali of The Dublin Youth Programs.**
 5. **Discussion and actin on a Project Framework Agreement with the Georgia Department of Transportation.**
 6. **Discussion and action on a resolution showing local government support of a DCA Loan for redevelopment of 101 W. Jackson Street, Dublin, Georgia.**
 7. **Discussion and action on a contract with Peeks Pavement for the City of Dublin Street Striping Project.**
 8. **Second reading and Public Hearing of an ordinance to amend the occupation tax rates of the City of Dublin.**

- 9. Second reading and Public Hearing of an ordinance to amend
The Zoning Ordinance to provide for small lot variances for
single family dwellings.**
- 10. Second reading and Public Hearing of an ordinance to amend the
FY2018-2019 Budget.**
- 11. First reading of a new Panhandling Ordinance.**
- 12. First reading of an ordinance to amend the Zoning Ordinance to
expand the boundaries of the Downtown Historic District.**
- 13. Discussion and action on a resolution to transfer certain
properties to the Land Bank.**
- 14. Discussion and action on a resolution authorizing the purchase of
property from Oconee Holding Company.**
- 15. Discussion and action on declaration of surplus.**
- 16. Citizen comments.**
- 17. Council comments.**
- 18. Adjournment to Executive Session to discuss pending litigation
and personnel.**

- **June 13, 2019: The agenda includes the following:**
 - 1. Approval of May 16, 20, & 29, 2019 City Council Meeting
Minutes.**
 - 2. Approval of bills over \$3000.**
 - 3. Approval of purchases over \$3,000**

- 4. Discussion and action on a contract for fiber management software for telecommunications.**
- 5. Second reading and Public Hearing of the FY 2019-2020 Budget.**
- 6. Second reading and Public Hearing of an ordinance to amend the Alcohol License Fees and other purposes.**
- 7. Second reading and Public Hearing of an ordinance to provide for the regulation of vegetation and declare a new public nuisance.**
- 8. First reading of an ordinance to amend the Occupation Tax Rates of The City of Dublin.**
- 9. First reading of an ordinance to amend the Zoning Ordinance to provide for small lot variances for single family dwellings.**
- 10. First reading of an ordinance to amend the FY 2018-2019 Budget.**
- 11. Discussion and action on approval of a contract with Grant Specialist of Georgia to administer the City's 2019 Community Home Investment Program.**
- 12. Discussion and action on a resolution for approval of 2019 CHIP Policies and Procedures.**
- 13. Discussion and action on a resolution for approval of a Language Access Plan and a resolution for approval of a Section 3 Policy for the 2019 CHIP Award.**

- 14. Discussion and action on a resolution approving the purchase of certain properties from the Southside Community Association, Inc. and Hunker Down Properties, LLC.**
- 15. Report from the City Manager on Building Permit Fees.**
- 16. Second reading and Public Hearing of an ordinance to amend Chapter 24, entitled “Utilities” Code of Ordinances, City of Dublin, Georgia.**
- 17. Discussion and action on Board appointments.**
- 18. Citizens comments.**
- 19. Council comments.**
- 20. Adjournment.**

Minutes from the June 13, 2019 City Council Meeting

**City Hall
Council Chamber
June 13, 2019**

The regular meeting of the Mayor and Council was held in the Council Chambers of the Dublin City Hall on Thursday, June 13, 2019 at 12:30P.M.

Mayor Phil Best called the meeting to order. Council members Bill Brown, Bennie Jones, Gerald Smith, Paul Griggs, Garry Johnson and Jerry Davis were present. Councilman Curtis Edwards was absent. Councilman Smith gave the invocation followed by the pledge of allegiance to the flag.

APPROVAL OF THE MAY 16,20,&29,2019 CITY COUNCIL MEETING MINUTES

A motion was made by Councilman Davis and seconded by Councilman Johnson to approve the minutes. The motion carried 6/0.

APPROVAL OF BILLS OVER \$3000

A motion was made by Councilman Brown and was seconded by Councilman Jones to approve the following bills. The motion carried 6/0.

APPROVAL OF PURCHASES OVER \$3,000

There was one item for purchase: A General Machine Product J2 Cable Lasher from the low bidder, A-Aerial Service Company. The cable lasher is used to connect the cable to an aerial stand. The lasher will allow the City to take its own fiber down and repair it when necessary. Staff's recommendation was to award the purchase to A-Aerial Service Company in the amount of \$5700.00. Councilman Jones made a motion to approve the purchase and seconded by Councilman Griggs. The motion carried 6/0 for approval.

DISCUSSION AND ACTION ON A CONTRACT FOR FIBER MANAGEMENT SOFTWARE FOR TELECOMMUNICATIONS.

City Manager Jones explained that the contract for the fiber management software will track all our fiber optic assets and help manage future expansion. Staff's recommendation was to award the purchase of this software to the low bidder, 3-Gis, in the amount of \$16,720.00. Councilman Smith made a motion to approve the purchase and seconded by Councilman Davis. The motion carried 6/0 for approval.

SECOND READING AND PUBLIC HEARING OF THE FY 2019-2020 BUDGET ORDINANCE.

City Manager Jones read Ordinance #19-08 for FY 2019-2020 Budget. Mayor Best closed the council meeting and opened a public hearing. No citizens spoke in favor or opposition of the ordinance and Mayor Best closed the public hearing and reopened the council meeting. A motion was by Councilman Johnson to approve the ordinance and seconded by Councilman Jones. City Clerk Daniels called the roll for a vote. The vote carried 6/0 for approval.

SECOND READING AND PUBLIC HEARING OF AN ORDINANCE TO PROVIDE FOR NEW LICENSE FEES FOR ALCOHOL LICENSES; TO ADD A NEW PERMIT FEE FOR SUNDAY SALES PERMITS; TO PROVIDE FOR A NEW DEFINITION OF A RESTAURANT; TO PROVIDE FOR A NEW BOND AMOUNT FOR SPIRITOUS LIQUOR LICENSES; TO CORRECT OUTDATED PROVISIONS.

City Manager Jones read Ordinance #19-09 for new license fees for alcohol licenses; to add a new permit fee for Sunday sales permits; to provide for a new definition of restaurant; to provide for a new bond amount for spiritous liquor license and to correct outdated provisions. Mayor Best closed the council meeting and opened a public hearing. No citizens spoke in favor or opposition of the ordinance and Mayor Best closed the public hearing and reopened the council meeting. A motion was by Councilman Smith to approve the ordinance and seconded by Councilman Griggs. City Clerk Daniels called the roll for a vote. The vote carried 6/0 for approval.

SECOND READING AND PUBLIC HEARING OF AN ORDINANCE TO PROVIDE FOR THE REGULATION OF VEGETATION; TO PROVIDE FOR A MAXIMUM HEIGHT FOR WEEDS, GRASS, ETC.; TO DECLARE CERTAIN VIOLATIONS A PUBLIC NUISANCE; TO PROVIDE FOR A NUISANCE ABATEMENT PROCEDURE; TO REPEAL CONFLICTING ORDINANCES.

City Manager Jones read Ordinance #19-09 for the regulation of vegetation; to provide for a maximum height for weeds, grass, etc.; to declare certain violations a public nuisance; to provide for a nuisance abatement procedure and to repeal conflicting ordinances. Mayor Best closed the council meeting and opened a public hearing. No citizens spoke in favor or opposition of the ordinance and Mayor Best closed the public hearing and reopened the council meeting. A motion was by Councilman Brown to approve the ordinance and seconded by Councilman Griggs. City Clerk Daniels called the roll for a vote. The vote carried 6/0 for approval.

FIRST READING OF AN ORDINANCE TO AMEND THE OCCUPATION TAX RATES OF THE CITY OF DUBLIN.

City Manager Jones read Ordinance #19-12 and explained it would increase the occupation tax rates by \$75 per employee category, and add a \$25 administration fee. Mayor Best announced that the second reading and public hearing would be held on July 18, 2019 at 5:30 P.M.

FIRST READING OF AN ORDINANCE TO AMEND THE ZONING ORDINANCE TO PROVIDE FOR SMALL LOT VARINANCES FOR SINGLE FAMILY DWELLINGS.

City Manager Jones read the Ordinance #19-11 and explained that this ordinance will continue the revitalization of the older neighborhoods in Dublin. Mayor Best announced that the second reading and public hearing would be held on July 18, 2019 at 5:30 P.M.

FIRST READING OF AND ORDINANCE TO AMEND THE FY 2018-2019 BUDGET.

City Manager Jones read the Ordinance #19-13 and explained that this amendment to the current budget will reconcile what was actually taken in as revenue and what was actually spent. Mayor Best announced that the second reading and public hearing would be held on July 18, 2019 at 5:30 P.M.

***DISCUSSION AND ACTION ON APPROVAL OF A CONTRACT WITH GRANT SPECIALISTS OF GEORGIA TO ADMINISTER THE CITY'S 2019 COMMUNITY HOME INVESTMENT PROGRAM.**

The City of Dublin was award a CHIP grant in the amount of \$300,000.00, which will be used to rehabilitate 6 to 8 qualifying home in the Scottsville area. This contract with Grant Specialists of Georgia is to administer the grant. Councilman Brown a motion to approve the contract with Grant Specialists of Georgia and seconded by Councilman Davis. The motion carried 6/0.

***DISCUSSION AND ACTION ON A RESOLUTION FOR APPROVAL OF 2019 CHIP POLICIES AND PROCEDURES.**

The resolution was explained for the approval of the policies , procedures, and program design for the CHIP rehabilitation program, as required by the Department of Community Affairs(DCA). A motion was made by Councilman Brown to approve the resolution and seconded by Councilman Davis. The motion carried 6/0 for approve.

***DISCUSSION AND ACTION ON A RESOLUTION FOR APPROVAL OF A LANGUAGE ACCESS PLAN FOR THE 2019 CHIP AWARD.**

The resolution was explained for the adoption of the Language Access Plan for the 2019 CHIP Award. In addition, a Section 3 Policy has been prepared to address the City of Dublin's responsibilities as a recipient of federal financial assistance from the Georgia Department of Community Affairs programs and grants funded by HUD. Councilman Brown made a motion to adopt the resolution and seconded by Councilman Davis. The motion carried 6/0.

**Are related items, Councilman Brown made a motion a to accept and approve/adopt all three items and seconded by Councilman Davis. The motion carried 6/0.*

DISCUSSION AND ACTION ON A RESOLUTION APPROVING THE PURCHASE OF CERTAIN PROPERTIES FROM THE SOUTHSIDE COMMUNITY ASSOCIATION, INC. AND HUNKER DOWN PROPERTIES, LLC.

City Manager Jones explained the resolution to purchase properties from Southside Community Association (209 E. Mary Street and 210 Mincey Street) in the amount of \$9,500.00 and from Hunker Down Properties, LLC (215 Sawyer Street, 209 Mincey Street, 2015 Mincey Street, 511 Roosevelt, and 207 E. Mary Street) in the amount of \$28,000.00. Councilman Griggs made a motion a approve the resolution to purchase the properties and seconded by Councilman Jones. The motion carried 6/0.

REPORT FROM THE CITY MANAGER ON BUILDING PERMIT FEES.

City Manager Jones reviewed with Mayor and Council the new building permit fees. The new fee schedule will be used by Planning and Zoning. The old fee schedule was from the 1970's therefore the new fees will be greater. No vote or discussion is required to increase the building permit fees however the minutes shall reflect receipt of the report.

SECOND READING AND PUBLIC HEARING OF AN ORDINANCE TO AMEND CHAPTER 24, ENTITLED "UTILITIES" CODE OF ORDINANCES, CITY OF DUBLIN, GEORGIA.

City Manager Jones read the ordinance to amend section 24-38, 24-39, & 24-72 of Chapter 24, entitled "Utilities". Mayor Best closed the council meeting and opened a public hearing. No citizens spoke in favor or opposition of the ordinance and Mayor Best closed the public hearing and reopened the council meeting. A motion was by Councilman Brown to approve the ordinance and seconded by Councilman Griggs. City Clerk Daniels called the roll for a vote. The vote carried 6/0 for approval.

DISCUSSION AND ACTION ON BOARD APPOINTMENTS.

Mayor Best reviewed board appointments for the following boards:

Roger Folsom-Dublin Laurens Development Authority

Paul Barbee- Main Street Dublin Merchants Association

Gwen Carter-Main Street Dublin Merchants Association

Councilman Brown made a motion to approve the reappointments and seconded by Councilman Griggs. The motion carried 6/0.

CITIZENS COMMENTS

Local Business owner, Jennifer Shaffer, spoke with Council about with a new construction in the downtown area. She address several concerns and questioned

the structural plan of the construction. Mayor Best stated that City Manager Jones and staff were aware and would look into her concerns.

COUNCIL COMMENTS

Councilman Smith thanked everyone for coming and stated that he hoped everyone was visiting the water park.

Councilman Jones thanked everyone for coming out and also thanked the Youth Council for being present. Reminded everyone to remember Father's Day and July 4th. Enjoy the holiday and be safe.

Councilman Brown thanked everyone for coming. Wished everyone a good summer. Recognized the Boy Scout present in the audience.

Councilman Davis thanked Sherri and Jeff with Grants Specialists of Georgia for their assistance with the CHIP grant. Also thanked Mrs. Deborah Stanley for all her hard work in the grants department. Thanked Mrs. Shaffer for expressing her concerns about downtown development. Thanked the Youth Council for being present.

Councilman Johnson had no comment.

Councilman Griggs thanked everyone for coming.

City Attorney Powell had no comment.

City Clerk Daniels had no comment.

City Manager Jones gave a report on the Southern Pines Water Park, in the first ten days of June the water park had 4,918 guest. He reminded everyone to go the water park, play golf, and buy gas.

Mayor Best thanked Finance Director/City Clerk Daniels, his staff, City Manager Jones, and the Finance Committee (Councilman Davis, Councilman Smith, and Councilman Brown) for their efforts putting the budget together. Commended them on a job well done.

ADJOURNMENT

There being no further business, Mayor Best adjourned the regular meeting at 1:01 P.M.