

City of Dublin

Pre-Council 5:00pm

Council 5:30pm

Council Meetings

Council Meeting Schedule

- **April 18, 2019**: The agenda includes the following:
 1. **Approval of March 28, 2019 City Council Meeting Minutes.**
 2. **Approval of bills over \$3000.**
 3. **Approval of purchases over \$3,000**
 4. **Presentation by representatives of Dublin City Schools on the Literacy Program.**
 5. **Second reading and Public Hearing of an ordinance to adopt a Records Retention Management Plan for the City of Dublin.**
 6. **Discussion an action on award of a contract to Terracon Consultants, Inc. for the Turkey Creek Waterline Replacement Project.**
 7. **Discussion and action on award of a contract to East Coast Asphalt, LLC for street resurfacing and re-striping.**
 8. **First reading of an ordinance to add a new section 6.2 to Article 6-Area, Yard and Height Requirements of Appendix A, Zoning, of the Code of Ordinances to provide for a minimum square**

footage for single family dwellings, two-Family dwelling units, and multi-family dwelling units.

9. Discussion and action on award of a contract to Thomas & Hutton Engineering for the I-16 Water Main and the Honeysuckle Road Pump Station force main emergency repairs.

10. Discussion and action on a resolution establishing new residential and commercial garbage collection rates.

11. Discussion and action on a resolution authorizing the DDA to hold The Bon Temps Crawfish Festival.

12. Citizens comments.

13. Council comments.

14. Adjournment to Executive Session to discuss real estate.

• March 28, 2019: The agenda includes the following:

1. Approval of March 07, 2019 City Council Meeting Minutes.

2. Approval of bills over \$3000.

3. Approval of purchases over \$3,000

4. Budget presentations by Dublin Youth Programs, Dublin-Laurens County Development Authority, Oconee Regional Library and Dublin-Laurens Black Festival Community Committee.

5. Second reading and Public Hearing of an ordinance and adoption of an agreement between the City of Dublin and the Georgia

Municipal Employees Benefit System for the Defined Benefit Retirement Plan.

- 6. Second reading and Public Hearing of and ordinance to amend Section 4-24, Distance Requirements of Article I, Chapter 4 – Alcoholic Beverages to expand the exempted area for distance requirements to schools, churches and certain other facilities.**
- 7. Second reading and Public Hearing of an ordinance amending Section 6-47, fees for building permits.**
- 8. First reading of an ordinance to adopt a Records Retention Management Plan for the City of Dublin.**
- 9. Discussion and action on designation of Stonewall Initiative as a partner in the Neighborhood Partnership Program.**
- 10. Discussion and action on award of a contract with Thomas & Hutton Engineering for the Helen Drive Sanitary Sewer Improvement.**
- 11. Discussion and action on award of a bid for 441N Gas Valve Replacement Project.**
- 12. Discussion and action on a resolution to adopt and approve the 2019 Updated ADA Transition Plan for the City of Dublin.**
- 13. Discussion and action on a resolution to approve a Data Services Agreement with the Laurens County Board of Education.**
- 14. Discussion and action on a resolution authorizing the City Manager to enter into contract for the emergency repair of a sewer force main.**
- 15. Citizen comments.**
- 16. Council comments.**

17.Adjournment.

Minutes from the March 28, 2019 City Council Meeting

**City Hall
Council Chamber
March 28, 2019**

The regular meeting of the Mayor and Council was held in the Council Chambers of the Dublin City Hall on Thursday, March 28, 2019 at 5:30P.M.

Mayor Phil Best called the meeting to order. Council members Bill Brown, Bennie Jones, Gerald Smith, Paul Griggs, Gary Johnson, and Jerry Davis were present. Councilman Curtis Edwards was absent. Councilman Davis gave the invocation followed by the pledge of allegiance to the flag.

APPROVAL OF THE MARCH 7, 2019 CITY COUNCIL MEETING MINUTES

A motion was made by Councilman Brown and seconded by Councilman Jones to approve the minutes. The motion carried 6/0.

APPROVAL OF BILLS OVER \$3000

A motion was made by Councilman Jones and was seconded by Councilman Davis to approve the following bills. The motion carried 6/0.

APPROVAL OF PURCHASES OVER \$3,000

There were two purchases for discussion:

The first item was for the purchase of a Ground Penetrating Radar. The radar is capable of finding all types water, sewer, and gas lines, regardless of the material. Staff's recommendation was to purchase the RD1100 portable unit from C&S Solutions in the amount of \$12,900.00. A motion was made by Councilman Davis to approve the purchase and seconded by Councilman Brown. The motion carried 6/0.

The second item for purchase was for a 82x16 Equipment Trailer from Down to Earth Sales in the amount of \$5,475.00. This trailer will be used to haul the recently approved compact track loader. Staff's recommendation was to approve the purchase. A motion was made by Councilman Jones to approve the purchase and seconded by Councilman Brown. The motion carried 6/0.

BUDGET PRESENTATION BY KESLA HOLDER, YOUTH PROGRAM DIRECTOR, OF DUBLIN-LAURENS COUNTY TEEN COURT AND DUBLIN YOUTH COUNCIL.

Ms. Holder thanked Mayor and Council for their support with both Dublin-Laurens County Teen Court and Dublin Youth Council. She highlighted Teen Court for 21 cases, 10 of which have successfully completed, and 11 remain in the program. All four high schools in the Laurens County are involved with the program, allowing the youth to give back. Ms. Holder also recognized the Dublin Youth Council for their outstanding behavior. During 2018 Dublin Youth Council assisted several cities to mirror the City of Dublin's Youth programs. She was pleased to announce that the students were recently awarded the 2018-2019 Georgia Secretary of State Ambassadors for District 12.

BUDGET PRESENTATION BY GUY COCHRAN OF DUBLIN-LAURENS COUNTY DEVELOPMENT AUTHORITY.

Mr. Cochran updated Mayor and Council on three potential projects two of which are in the automotive industry and one in agribusiness these projects could potentially bring 1500 jobs to Dublin-Laurens County. Also reported that there were zero findings on the recent audit. Thanked Mayor and Council for the support.

BUDGET PRESENTATION BY MRS. BEVERLY BROWN, DIRECTOR, OF OCONEE REGIONAL LIBRARY.

Mrs. Brown stated the Library has been very busy and currently has 18,064 active registered patrons. Mrs. Brown proudly announced an increase from FY17 in the Summer Reading Program, digital items checked out, computer sessions, volunteer hours, and additional programs offered by the Library. The Library is now open on Friday and serves on average 225 patrons per Friday. Mrs. Brown also announced that the Library offers a number of programs to support literacy in the community.

BUDGET PRESENTATION BY MS. FRAN WELLS AND MR. RICHARD NESBITT OF DUBLIN-LAURENS BLACK FESTIVAL COMMUNITY COMMITTEE.

Ms. Wells and Mr. Nesbitt updated Mayor and Council on their budget and activities for 2018. A breakdown of the budget was provided as well as a list of 2019 activities some of those included: MLK Breakfast, Soul Food Feast, Ministerial Program, Career/Youth Day, and Annual Awards banquet. They also announced that this year the committee will ask the community to participate in

purchasing the Black History bows and display them during the month of February.

SECOND READING AND PUBLIC HEARING OF AN ORDINANCE AND ADOPTION AGREEMENT BETWEEN THE CITY OF DUBLIN AND THE GEORGIA MUNICIPAL EMPLOYEES BENEFIT SYSTEM FOR THE DEFINED BENEFIT RETIREMENT PLAN.

City Manager Jones read the ordinance to adopt the agreement between the City of Dublin and the Georgia Municipal Employees Benefit System for the Defined Benefit Retirement Plan. Mayor Best closed the council meeting and opened a public hearing. No citizens spoke in favor or opposition of the ordinance and Mayor Best closed the public hearing and reopened the council meeting. A motion was by Councilman Griggs to adopt the agreement and seconded by Councilman Brown. City Clerk Daniels called the roll for a vote. The vote carried 6/0 for approval.

SECOND READING AND PUBLIC HEARING OF AN ORDINANCE TO AMEND SECTION 4-24, DISTANCE REQUIREMENTS OF ARTICLE I, CHAPTER 4-ALCOHOLIC BEVERAGES TO EXPAND THE EXEMPTED AREA FOR DISTANCE REQUIREMENTS TO SCHOOLS, CHURCHES, AND CERTAIN OTHER FACILITIES.

City Manager Jones read the ordinance to amend Section 4-24, distance requirements of Article I, Chapter 4-alcoholic beverages to expand the exempted area for distance requirements to Schools, Churches, and certain other facilities. Mayor Best stated the reason for the proposed amendment was due to the growth of Downtown and restaurants moving into sections that weren't in the original ordinance. Mayor Best closed the council meeting and opened a public hearing. No citizens spoke in favor or opposition of the ordinance amendment and Mayor Best closed the public hearing and reopened the council meeting. A motion was by Councilman Smith to amend the ordinance and seconded by Councilman Brown. City Clerk Daniels called the roll for a vote. The vote carried 6/0 for approval.

SECOND READING AND PUBLIC HEARING OF AN ORDINANCE AMENDING SECTION 6-47, FEES FOR BUILDING PERMITS.

City Manager Jones read the ordinance for amending Section 6-47, fees for building permits. Mayor Best closed the council meeting and opened a public hearing. No citizens spoke in favor or opposition of the ordinance amendment and Mayor Best closed the public hearing and reopened the council meeting. A motion was by Councilman Griggs to amend the ordinance and seconded by Councilman Johnson. City Clerk Daniels called the roll for a vote. The vote carried 6/0 for approval.

FIRST READING OF AN ORDINANCE TO ADOPT A RECORDS RETENTION MANAGEMENT PLAN FOR THE CITY OF DUBLIN.

City Manager Jones read the ordinance to adopt a records retention management plan for the City of Dublin. Mayor Best states the second reading and public hearing will held at the next council meeting on April 18, 2019.

DISCUSSION AND ACTION ON DESIGNATION OF STONEWALL INITIATIVE AS A PARTNER IN THE NEIGHBORHOOD PARTNERSHIP PROGRAM.

Deborah Stanley and Katy Morton of the Grants Department recognized and presented The Stonewall Initiative, with the first partnership in the new Neighborhood Partnership program.

DISCUSSION AND ACTION ON AWARD OF A CONTRACT WITH THOMAS & HUTTON ENGINEERING FOR THE HELEN DRIVE SANITARY SEWER IMPROVEMENT.

There have been serious sewer problems on Helen Drive that are causing back up into homes in the area. Staff's recommendation was to award Thomas & Hutton the contract in the amount of \$21,550.00. A motion was made by Councilman Brown to approve the contract and seconded by Councilman Davis. The motion carried 6/0.

DISCUSSION AND ACTION ON AWARD OF A BID FOR 441N GAS VALVE REPLACEMENT PROJECT.

The gas supply line to Milledgeville has gas valves still in place from 1953, they are frozen and leak. Staff's recommendation was to award D. Lance Souther, Inc. of Macon, Ga the bid to replace the valves in the amount of \$32,760.00. A motion was made by Councilman Johnson to award the bid to D. Lance Souther, Inc. and seconded by Councilman Griggs. The motion was carried 6/0.

DISCUSSION AND ACTION ON A RESOLUTION TO ADOPT AND APPROVE THE 2019 UPDATED ADA TRANSITION PLAN FOR THE CITY OF DUBLIN.

City Manager Jones read the resolution updating the ADA Transition Plan that is required by the Georgia Department of Transportation. This plan is to ensure that all citizens of the City of Dublin are provided full access to the City's programs, services, and activities. Councilman Davis made a motion to approve the resolution and seconded by Councilman Jones. The motion carried 6/0.

DISCUSSION AND ACTION ON A RESOLUTION TO APPROVE A DATA SERVICES AGREEMENT WITH THE LAURENS COUNTY BOARD OF EDUCATION.

City Manager Jones read the resolution to enter into a contract with the Laurens County School System to provide their E-Rate data services. Councilman Griggs made a motion to approve the resolution and seconded by Councilman Jones. The motion carried 6/0.

DISCUSSION AND ACTION ON A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACT FOR THE EMERGENCY REPAIR OF A SEWER FORCE MAIN.

The sewer force main located at Academy Ave and Honeysuckle Road is in need of emergency repair and must be address quickly. There is an existing break causing sewer overflow and risk to public health. This resolution will authorize the city manager to enter into an emergency contract for the repair of the sewer force main. Councilman Brown made a motion to approve the resolution and seconded by Councilman Jones. The motion carried 6/0.

CITIZENS COMMENTS

No Citizens Comments.

COUNCIL COMMENTS

Councilman Davis thanked everyone for coming and thanked everyone for making their presentations. As the president of Oconee High School National Alumni Association he stated that he hand delivered scholarship applications to the three public schools in Laurens County. The scholarships are for \$1000 each. Also as part of the Fort Valley State University National Alumni Association he stated that the organization also awards two \$1000 scholarships. He encouraged all high school graduates to ask their school for an application to apply. There is a needs factor, however any graduate may apply is to receive the scholarship.

Councilman Johnson thanked everyone for coming. Thanked Kesla for her involvement with the youth and stated that they are making a difference in the community. Thanked all the City employees and City Manager Jones on the good job they are doing.

Councilman Griggs thanked everyone for coming and also thanked everyone for their presentations. Have a safe week.

Councilman Smith thanked everyone for coming. Also thanked everyone for their recent involvement with the St. Patrick's Day events. Also stated that he was very excited for the youth involvement in the community and the Neighborhood Partnership Program to make the community better.

Councilman Jones thanked everyone for coming out. Thanked everyone for their budget presentations especially Youth Council and Teen Court. Wished everyone a safe and Happy Spring Break.

Councilman Brown thanked all the City employees for their involvement with the St. Patrick's Day Festival and the task completed in that time frame. Everyone enjoy Spring Break.

City Clerk Daniels no comments.

City Attorney Powell no comments.

City Manager Jones thanked the public works department for their recent involvement in 3 sewer line breaks. He also reminded everyone to thank the public works and treatment plant worker when you see them around the community.

Mayor Best wished Councilman Davis a Happy Birthday and announced that Assistant City Manager Artiffany Stanley is now a "Glam-mother" to Carter Lee Austin. Also stated that Brenda Smith, Housing Authority appointee, on the Dublin-Laurens Land Bank would be replaced by Nicole Herndon.

ADJOURNMENT

There being no further business, Mayor Best adjourned the regular meeting at 6:22 P.M.